

# File Clerk--general Clerk

by Hy Hammer; David ben Turner ; Arco Publishing

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Generic Job Description - File Clerk General Office Clerks - Bureau of Labor Statistics Dec 21, 2015 . and on filing documents in pending Supreme Court cases: General Clerk s Office of the Court - Room 119 (For motions and most other filings Qualifications of a File Clerk Chron.com Oct 26, 2015 . File Clerk/General Office job at SCL Health System. File clerk Jobs in Chicago, IL Glassdoor DISTINGUISHING FEATURES OF THE CLASS: Under general supervision, an . level differs from Intermediate File Clerk in that there are more complex clerical Filing Clerk Jobs on CareerBuilder.com File correspondence, cards, invoices, receipts, and other records in . Perform general office duties such as typing, operating office machines, and sorting mail. SENIOR FILE CLERK DISTINGUISHING FEATURES OF THE . ?Search File clerk jobs in Chicago, IL. 186 open jobs in Chicago for File clerk. Average Salary: \$28915. 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